

## Summary of Decisions Taken Under Delegated Powers – November 2016

This notice gives detail of decisions taken within the organisation in accordance with the London Borough of Barnet’s Scheme of Delegation.

The decisions documented below are taken within the powers that the Council has delegated to Senior Officers. These decision makers are responsible for ensuring decisions are compliant with the decision making framework of the organisation which includes the Council’s Constitution, the Officer Scheme of Delegation, and budget and policy framework, as well as compliance with all relevant Legal considerations.

### Delivery Unit: Children’s Services (Family Services)

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TITLE	DATE OF DECISION	DECISION TAKER	SUMMARY OF DECISION
To authorise contract award to Torton Bodies LTD to design, build and supply a Mobile Library vehicle.	14 November 2016	Commissioning Director, Children and Young People	1) That the contract be awarded to Torton Bodies LTD to design, build and supply a Mobile Library vehicle at a cost of £100,001.  2) That the value of this contract be funded through the Libraries capital programme.
To amend post number 098254 36 hours per week fixed term post of Waking Night Residential	01 September 2016	Assistant Director, Social Care Family Services	To amend a fixed term, 36 hours a week post by re-instating it back to a permanent 36 hours a week post.  The post is graded I, points 35-39 of the Barnet Pay Scale. This equates to £31,986 – £35,655 full-time equivalent. In addition

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Support Worker by re-instating it as a permanent post with effect from 28 January 2013			enhancements are paid for night, weekend and bank holiday work. Total costs including/excluding oncosts is between £43,571 - £48,697. The post will be funded within the existing Family service budget
Overarching Section 75 Agreement – Collaborative working agreement relating to the establishment and management of jointly commissioned services pursuant to section 75 of the National Health Service Act 2006	16 November 2016	Commissioning Director Children and Young People	<p>To extend the overarching Collaborative Working Agreement to continue indefinitely and extend the S75 agreements for the following services:</p> <p><b>Speech and Language Therapy</b></p> <p>Extending the end date to March 2019 with the estimated annual pooled fund of £2,053,635. The London Borough of Barnet contribution is £403,635 and Clinical Commissioning Group contribution is £1,650,000.</p> <p><b>Occupational Therapy</b></p> <p>Extending the end date to March 2019 and the estimated annual pooled fund of £401,000. The London Borough of Barnet contribution is £60,000 and Clinical Commissioning Group contribution is £341,000.</p> <p><b>Looked after Children</b></p> <p>Extending with the end date to March 2019 and the estimated annual pooled fund of £131,941. The London Borough of Barnet contribution is £40,838 and Clinical Commissioning Group contribution is £91,103.</p> <p>The London Borough of Barnet contributions are funded</p>

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			<p>within the existing relevant budgets.</p> <p>Section 75 agreements are overseen by the Council and CCG's Joint Commissioning Executive Group.</p>

**Delivery Unit: Children's Services (Education and Skills)**

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TITLE	DATE OF DECISION	DECISION TAKER	SUMMARY OF DECISION
Agree new Instruments of Government to be signed and sealed	09 November 2016	Commissioning Director, Children and Young People	<p>To make the Instrument of Government for the following maintained school:</p> <ul style="list-style-type: none"> <li>Northway School</li> </ul> <p><i>See Appendix 1 for more detail.</i></p>

**Delivery Unit: CSG**

## Contacts

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TITLE	DATE OF DECISION	DECISION TAKER	SUMMARY OF DECISION
171 Bells Hill, EN5 2TB	01/11/2016	Head of Estates	Head of Estates to approve the agreement of the Rent Review, dated 13-OCT-2016, at £7,257, representing a £557 increase annually.
7 Well Road Barnet	15/11/2016	Head of Estates	To authorise the release of a restriction on 7 Well Road
Bittacy Road (formerly Murray Road)/Sanders Lane NW7	27/11/2016	Head of Estates	For the Head of Estates to approve renewal of substation lease.
Substation Sites (various)	31/10/2016	Head of Estates	For the Head of Estates to approve the renewal of five substation leases.

**Delivery Unit: Commissioning Group**ContactsPaul Frost [paul.frost@barnet.gov.uk](mailto:paul.frost@barnet.gov.uk), 0208 359 2205

TITLE	Date of decision	DECISION TAKER	SUMMARY OF DECISION
Procurement of IT Technical Assurance Partner - Appointment of Leidos (formerly known as Lockheed Martin) (2016-17 – 2019-20; to an upper limit of £164,716) – variation of contract terms.	24/10/16	Director of Resources	<p>The Council has sought a partner to provide technical assurance of proposals that CSG will submit to seek approval to deliver the main components of the ICT strategy. The council will require technical assurance support throughout the delivery of these components. Procurement has been undertaken in accordance with Contract Procedure Rules Appendix 1 Table A. LBB invited four organisations to bid for this procurement through its e-procurement portal. Three organisations responded and their bids were evaluated according to the following criteria:</p> <ul style="list-style-type: none"><li>- Cost 40%</li><li>- Quality 60%</li></ul> <p>Following the evaluation and a clarification interview, the preferred supplier was chosen as Lockheed Martin (now known as Leidos). Following contract negotiations, it has been agreed to vary the contract clause relating to liability as it was felt to be disproportionate to the size of the contract value to offer unlimited liability. This has now been set at £240k. This is seen as a variation to the contract and contract procedure rule 14 and Appendix 1 – Table A are applicable. This change does not have an impact on how the procurement was awarded as it was a part of the evaluation criteria.</p> <p>The legal requirements are set out in the report therefore no further comment required. The Director of Resources has agreed with the following proposals:</p> <ul style="list-style-type: none"><li>- That the liability clause in the contract with Leidos be varied from an unlimited value to £240,000.</li></ul>

Extension of fixed term contract: National Management Trainee	04/10/2016	Interim Strategic Lead - Programs & Performance	<p>In October 2015, the candidate was appointed to the role of National Management Trainee with a fixed-term contract of 2 years.</p> <p>The candidate will be going on maternity leave during this fixed term contract.</p> <p>This summary is to agree an extension of the fixed term National Management Trainee contract by up to 24 months from 1 October 2017, at SCP 27 – 29 (£25,761 - £27,525).</p> <p>This will enable the National Management Trainee to undertake 2 placements upon her return from maternity leave.</p>
The acquisition of 63 Shackleton House, Brentfield Road, NW10 8EH	25/10/2016	Commissioning Director, Growth and Development	<p>Decision: To authorise the private treaty acquisition of 63 Shackleton House, Brentfield Road, London NW10 8EH in accordance with Heads of Terms to be agreed.</p> <p>Background: On 17th October 2016, the Urgency Committee approved the business case for the acquisition of HRA properties within London as outlined in the Appendix to the Urgency Report entitled “In London Acquisitions Project”.</p> <p>On 17th October 2016 the Urgency Committee delegated the purchases of individual properties to the Commissioning Director, Growth and Development in consultation with the Chairman of Assets, Regeneration and Growth Committee.</p> <p>The proposed purchase will be funded from the current budget established within the HRA Capital Budget.</p> <p>The cost will not exceed £295,895 (£274,000 purchase cost, £9,975 other costs and £11,920 stamp duty, this excludes disbursements and legal costs. A valuation report from a qualified surveyor is annexed, which shows the purchase price as less than the market value range.</p>